



**Institute of Human Resources Development  
Chackai, Thiruvananthapuram-24**

*No. EA1/7862/2021/IHRD*

*Dated, 31.03.2022*

**CIRCULAR**

*Sub:- IHRD- Educational Institutions – Summer vacation for 2022-reg*

The summer vacation for institutions other than Regional Centres, Extension Centres, Model Finishing Schools and Study Centres under IHRD shall be from 01.04.2022 to 31.05.2022 (both days inclusive). The institution will be closed on 31.03.2022 AN (Thursday) and will re-open on 01.06.2022 FN (Wednesday).

However, the academic activities shall continue during the vacation period and the head of institution concerned shall take steps to ensure that minimum number of faculty members are posted for duty to engage classes during vacation as per the directions from the University concerned / Directorate of Technical Education to complete the remaining portions. The Principal shall ensure that the special time table is set well in advance so as to engage the faculty members present to the maximum for theory as well as practical classes.

The Head of Institutions are authorized to issue orders preventing any staff member from enjoying the vacation on public interest. In such order the reason for vacation duty and duration should be clearly specified. No staff member shall disregard the order of the Head of Institution preventing them from enjoying the vacation.

There shall be no summer vacation for the Regional Centres, Extension Centres, Model Finishing Schools and Study Centres under IHRD.

The above orders shall be subject to further instructions issued by Government regarding summer vacation.

*Sd/-*  
*Dr.P.Suresh Kumar*  
**DIRECTOR**

To:-

*All Heads of associate institutions under IHRD*

Copy to:-

1. *Additional Director*
2. *Administrative Officer*
3. *Finance Officer /Financial Consultant*
4. *Personal Assistant to Director*
5. *All Section Heads in the Headquarters*
6. *ITD (for publishing in the website)*
7. *SF*
8. *OC*

*Approved for issue*

  
*Senior Superintendent*